

# Meeting: LLC Board

Date: May 8, 2024

## Attendees

### LLC Board:

Roman Danyliw  
Mirjam Kühne  
Jason Livingood  
Sean Turner

Regrets: Shauna Turner

### Staff/Secretariat:

Jay Daley  
Laura Nugent  
Debbie Sasser  
Robert Sparks  
Lisa Winkler  
Greg Wood

### Observers/Guests:

None

### Scribe:

Michelle Cotton

### Conflicts of Interest Declared:

None.

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# Part I: Open to the Public

## 1. Record e-vote results

Two e-votes have been completed since the previous Board meeting.

a. The April 17, 2024 LLC Board Meeting minutes were approved with the board e-voting as follows:

Roman Danyliw: YES  
Mirjam Kühne: YES  
Jason Livingood: YES  
Sean Turner: Abstain  
Shauna Turner: YES

b. The March 2024 Financial Statements were approved with the board e-voting as follows:

Roman Danyliw: YES  
Mirjam Kühne: YES  
Jason Livingood: YES  
Sean Turner: YES  
Shauna Turner: YES

## 2. Review & approve prior month's financial statement

Debbie Sasser indicated that the April 2024 financial statements just closed and are being reviewed.

## 3. Update on the IETF's technical work

Roman Danyliw reported that the ALLDISPATCH experiment will happen again at IETF 120. The IESG may have some scope discussions regarding GENDISPATCH versus everything else, or just do everything the way it was done last time.

For the last 2.5 years, an antitrust education document has been under discussion (<https://datatracker.ietf.org/doc/draft-halpern-gendispatch-antitrust/>). Jay Daley is one of the authors. This document will be heading to IETF last call very soon.

Sean Turner asked about session moderation plans for the next IETF meeting. Roman indicated that the IESG and IETF ED are working with Meetecho on a number of technology changes.

## 4. Executive Director Report - Public

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# Public Executive Director Report

For the IETF Administration LLC Board meeting on 8 May 2024

This report is provided by the IETF Executive Director and is read through at the meeting as it is not available to observers. This report is public and there is a separate confidential report.

## 1. Strategic Matters

Nothing to report.

## 2. Policies

Nothing to report.

## 3. Finance

### VAT

To confirm our position with VAT for IETF 120 Vancouver, we are not obliged to register and the reclaim regime is not to our advantage and so we chose not to register for this meeting as it would only be a cost with no benefit.

All of the necessary information has been provided for VAT registration in Eire for IETF 121 Dublin and we hope this will be completed in time for us opening meeting registration.

We are likely to begin the registration process for Spain for IETF 123 Madrid some time soon as registration there can take a long time.

### Audit

The audit is continuing with no issues to report.

## 4. RFPs and contracts

### Contract review

Our contract renewal timetable will be reviewed at the upcoming board retreat.

## 5. Meetings

### IETF 120 Vancouver

Registrations for this meeting opened early and at the time of writing are trending significantly above average this far out from the meeting.

There is a known issue with a lack of affordable rooms for IETF 120 Vancouver, particularly on the Friday before the meeting, that we are trying to tackle with additional room contracts. This has arisen because the meeting was originally booked in 2017 for a 2020 meeting, which was rescheduled due to COVID, and at that time the Hackathon was much smaller and the demand for rooms on the Friday night was much less.

### IETF 122 Bangkok

The last time we met in Bangkok there were reports of many local Internet professionals and students who wanted to attend the meeting but were unable to do so for financial reasons (the median income in Thailand is significantly lower than that of many Western countries). This is not something that the LLC can (or should) solve by itself, but it is not clear how this could be tackled.

### IETF 125 Asia

I accompanied the meetings team on a site visit to scope out Shenzhen in China as a venue for IETF 125. The meetings team will make their report and recommendation in due course, but the summary is that it appears to be a good location and it is now down to the details. I produced a report on my observations for the meetings team, which is not being made public to avoid any impact on our commercial negotiations.

## Non-returners survey

We are experimenting with a new survey of people who participate in one IETF meeting but not the meeting afterwards, to understand why that is. This survey is still ongoing.

## 6. Tools/RPC/RSWG/RSCE

### Infrastructure migration

This project continues to struggle and has now missed two deadlines for completion. The LLC tools team have conducted a thorough review, which is covered in the confidential ED report.

### Tools retreat

The LLC tools team recently held their annual two-day retreat with the IETF Chair participating for one of those days. This retreat tackled priorities, high level architectural/design reviews, major project reviews, and work planning.

### First output of RSWG

The RSWG has produced its first [output](#) - a document that redefines the framework for publishing RFCs as set out in RFC 7990. The key changes in this document are:

- It redefines various elements of terminology to make them easier to understand and more consistent.
- It defines a policy governing how the RFCXML format changes.
- It defines a policy for when the definitive version of an RFC can be updated and older versions archived.
- It defines a policy for when the publication versions of an RFC can be updated and older versions archived.

This document is now with the RSAB for review and approval.

### RFC publication queue

The RPC have advised that there has been a significant surge in the RFC publication queue, as measured both by number of documents and number of pages.

## 7. IESG/IAB/IRTF/Trust

### IESG assessment of feasibility of a meeting in China

I am assisting the IESG in this task.

### IETF Trust

We were approached by some IETF participants who are heavily involved in the open source community to see if we could assist with concerns around the openness of IETF tools if they include content that is copyrighted by the IETF Trust and is not licensed under a recognised open license. The particular concern is with xml2rfc, the key tool used to process RFCs and Internet-Drafts, which contains the RFC/I-D boilerplate and the licensing of that boilerplate. These participants would like the boilerplate licensed under an open license such as Creative Commons.

This has been raised previously with the IETF Trust but there was significant misunderstanding of the issue and no resolution was reached. I agreed to assist these participants and have represented their view to the IETF Trust in some detail and the IETF Trust are now considering this request.

## 8. Communications/Outreach

### Community survey

The [final version of the report](#) has now been published.

### Website refresh

The website has had a minor update with a new menu system, a menu reorganisation and some design tweaks to aid readability and navigability.

### IETF Snapshot 2023

We have published the [IETF Snapshot 2023](#), which is a two-pager of facts and figures about the IETF in 2023.

## 9. Fundraising

### Endowment

As previously noted, we have very likely secured a large donation to the endowment that we were hoping would be received at IETF 119 Brisbane. I have followed this up and the donor is actively seeking partners to match fund this donation and is now targeting IETF 121 Dublin for the final steps.

### Sponsorship

The sponsorship team are very close to signing up a new global host. Renewal conversations with existing hosts are going well - we had been preparing for possible attrition as cost-cutting continues through the tech industry, but it appears so far as if we are not going to experience that.

## 10. Miscellaneous

Nothing to report

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### 5. AOB & Questions from Observers

None

## Part II: Board + Staff

### 1. Confidential Executive Board Report

Jay Daley provided the board with a more in-depth report regarding a review of the infrastructure migration.

### 2. Audit update

Debbie Sasser provided an update regarding the status of the audit.

### 3. Philadelphia Retreat Logistics

The Board had a brief discussion regarding retreat logistics.

## Part III: Board + ED Only

### 1. Board Retreat

The board discussed final logistics for next week's retreat.

## Part IV: Board Only

### 1. AOB

N/A