

Meeting: LLC Board

Date: October 3, 2019

LLC Board:

Alissa Cooper

Jason Livingood

Peter Van Roste

Staff:

Alexa Morris

Portia Wenzel-Danley

Karen Moreland

Observers:

David Lawrence

Scribe:

Liz Flynn

Conflicts of Interest Declared: None

Part I: Open to the Public

0. Recording e-vote results since last meeting

The board has approved Amendment 2 (extends a short-term extension until December 31, 2019) and Amendment 3 (extends the contract from January 1 2020 to December 31, 2021) to the AMS RFC Production Center contract dated January 1, 2016.

1. Review & approve minutes from last meeting

The three board members present approved the September 19 minutes, which is not a quorum. Liz will reach out for approval by at least one other board member via email and post the minutes once approved.

2. ADA Update

At the last meeting, the Board discussed counsel's finding that the IETF is not legally required to provide ADA compliance when meeting outside the USA but the board asked Portia to investigate whether local American Sign Language (ASL) was available locally when outside of the US. Portia has learned that there is no local ASL support available in Singapore, meaning

that any interpreters would need to be flown in at a very high cost, and which is not in budget. No request for ASL support has come in so no action is needed.

3. 2020 budget update

The Board discussed some updates to the proposed 2020 budget and requested some specific changes to the budget spreadsheet as well as the draft narrative. Portia took the action item to make the necessary updates.

4. Financial services contract discussion & timeline

The Board discussed one specific clause in the contract. Portia was asked to update the draft contract and send it to the Board for further review

Part II: Board + Staff

1. IETF Trust 2020 Budget

Glenn Deen presented the IETF Trust budget and the Board asked questions. The Board took the action item to get feedback to Glenn next week.

2. Status of RFPs

Current RFPs were discussed.

Part III: Board Only

The status of the ED search and hiring process was discussed.