

# Meeting: LLC Board

Date: March 8, 2023

## Attendees

### LLC Board:

Maja Andjelkovic  
Lars Eggert  
Mirjam Kühne (incoming board member)  
Jason Livingood  
Sean Turner  
Peter Van Roste (outgoing board member)

### Staff/Secretariat:

Jay Daley  
Laura Nugent  
Alexa Morris  
Lee-Berkeley Shaw  
Robert Sparks  
Lisa Winkler  
Greg Wood

### Observers/Guests:

None

### Scribe:

Michelle Cotton

### Conflicts of Interest Declared:

None

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# Part I: Open to the Public

## 1. Record e-vote results

One e-vote has been completed since the previous Board meeting.

a. The February 8, 2023 LLC Board Meeting minutes were approved with the board e-voting as follows:

Maja Andjelkovic: YES  
Lars Eggert: YES  
Jason Livingood: ABSTAIN  
Sean Turner: YES  
Peter Van Roste: YES

## 2. Thank you to Peter and welcome to Mirjam

Jason thanked Peter for his generous service to this board. Peter joined as part of the inaugural board. There were policies and procedures that were developed and the hiring of the Executive Director. We appreciate his time and service and look forward to seeing you in other venues in the future.

Peter said it was an absolute pleasure to serve on this board. Wonderful people on the board, support staff and growing IETF team. There was a steep learning curve. All board discussions were constructive which was remarkable. It was not an easy ride, however this board always stuck to constructive proposals and substantive discussions. I really enjoyed it and it was an opportunity to give back to the IETF community.

Jason welcomed Mirjam to the board. Mirjam has already had some onboarding activities and introductions. She is very familiar with the IETF. Mirjam is based in Amsterdam and is currently serving as the RIPE Chair.

## 3. Review & approve prior month's financial statement

The November 2022 and December 2022 financial statements were approved with the board roll-call voting as follows:

Maja Andjelkovic: YES  
Lars Eggert: YES  
Jason Livingood: YES  
Sean Turner: YES  
Peter Van Roste: YES

## 4. Update on the IETF's technical work

The IESG is currently ramping up to the Yokohama meeting. We are receiving the classic questions on the attendees mailing list about transportation and SIM cards. Brief comments about the social event being sold out. Good attendance for this meeting which is great.

Lars is interested in the BPF/eBPF BoF. See <https://datatracker.ietf.org/group/bpf/about/> for more information. Started with Linux but Windows is now implementing it and a bunch of other platforms are looking at it. You can do a lot with it. It's a little unusual for the IETF to go into this space. This is a hot area of technology in the industry. Hopefully we will get some open source people. Optimistic that there will be more of these things coming to the IETF, bringing more interest. We have the usual amount of security area BoFs.

## 5. Executive Director Report - Public

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# Public Executive Director Report

For the IETF Administration LLC Board meeting on 8 March 2023

This report is provided by the IETF Executive Director and is read through at the meeting as it is not available to observers. This report is public and there is no separate confidential report.

## 1. Strategic Matters

Nothing to report.

## 2. Policies

### Antitrust

The antitrust I-D has been dispatched as AD sponsored with discussion on [antitrust-policy@ietf.org](mailto:antitrust-policy@ietf.org). There has been some detailed feedback that generally fits into one of three categories:

- Concerns about how this might be used to stifle normal, important discussions.

- Concerns that the recommendations are too broad and providing a more specific recommendation is impractical.
- Concerns about the overall status of the draft and the process around it.

By the time of the board meeting I expect to have met with my co-authors and agreed how to respond to the feedback.

## **3. Finance**

### **Audit**

The auditors have sent us their planning letter and they will be sending it to the Chair and Treasurer and discussing it with them directly.

### **Director of Finance**

We are now interviewing for this role.

### **New Bank Accounts**

Our new accounts are now ready, users created and a float is being transferred to enable us to start moving over.

## **4. RFPs and contracts**

### **RFI for Infrastructure Services**

The RFI has closed and we received a number of very useful responses. We are processing those and using that feedback for the RFP phase.

## **5. Meetings**

### **Fee Review**

The fee review has now been [announced](#) and some feedback received both [onlist](#) and privately. All of the feedback has been broadly supportive though with some

ideas for tweaks. The only major objection was to charging a fee for the Hackathon for the first time, which had been discussed and agreed with the Hackathon organisers before publication.

## **Meeting Venue Review**

Thanks to all that commented on the first draft. After much feedback a second draft has been prepared and by the time of the board meeting, this should have been submitted or close to submission.

*The board asked Jay to release this draft as soon as possible in order to begin community consultations.*

## **SHMOO WG Remote Fee I-D**

I am still working behind the scenes on having the assertions about meeting finances removed from the draft, while also providing text that helps clarify some of the key issues around LLC actions.

## **Carbon emissions**

The report and calculator for IETF carbon emissions and offsetting are now complete and will be shared with the community this week. For 2023, the plan is to calculate the IETF carbon footprint using the data already collected as part of our existing processes, including information about meeting participants gathered through the current meeting registration system, and a conservative approach to calculations. After we gain experience with this, we will consider whether to develop approaches that provide more detailed information upon which to calculate carbon emissions related to IETF activities. We expect to take initial steps towards acquiring carbon offset credits in May.

## **6. Tools/RPC/RSWG/RSCE**

### **Moving DNS primary to Cloudflare**

We have successfully moved one, unused domain to CloudFlare, to test our processes and will next move an unsigned domain and then a signed domain.

## **UX review of RFC Editor website**

A UX review of the RFC Editor website is underway, managed by the RFC Series Consulting Editor on behalf of the RPC. The brief has been to focus on the “public” use of RFCs, not “internal” use by IETF participants as the former is two or more orders of magnitude greater.

## **7. IESG/IAB/IRTF/Trust**

### **IETF Trust Reorganisation**

I will have met with the chair of the IETF Trust to move this forward and reported back to the Board. The Trust have indicated that their counsel are still working on proposed changes to their new bylaws.

## **8. Communications/Outreach**

### **WG chairs training**

On-demand versions of the latest WG chairs training expected to complete in December 2022 were delayed because of video production issues that required a re-shoot. That has now been completed and the videos will be available before the start of IETF 116 via the [IETF Chairs wiki](#) and on the IETF YouTube channel. For the live sessions of the 2022 Chairs training completed in December 2022, the “Promoting Contribution” classes had the lowest overall Net Promoter Score (NPS) rating of 0 (neutral), while “Resolving Conflict” and “Building Consensus” received NPS ratings of 58 and 80 respectively. (An NPS of above 50 is generally considered excellent.)

## **9. Fundraising**

### **Networking Event at IETF 116 Yokohama**

Planning for this is going well. We have had a number of useful discussions with the IESG and IAB explaining how we intend to manage this within the boundaries of our role and everyone seems to trust us to do that. WIDE have been particularly helpful

in identifying invitees and we hope to have senior WIDE members as our key speakers. Targeted invitations will be circulated beginning 3/6. WIDE will also be promoting beginning 3/6, and in a membership meeting on 3/16.

## **ICANN 76 Cancun**

The Director of Development will be attending ICANN 76 Cancun to follow up with a number of prospective donors previously approached, as well as newly identified prospects who are attending. A number of meetings have now been organised and some high quality collateral produced to be shared as part of the conversations.

## **Potential Large Donors**

We have been in contact with two potential large donors, meeting with one of them, and progress is being made. One noted that their funds under management had taken a large drop due to share/bond market activity over the last year and they are considering delaying new donations to give the market time to recover.

# **10. Miscellaneous**

Nothing to report.

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## **6. AOB & Questions from Observers**

None

## **Part II: Board + Staff**

### **1. Readiness check for IETF-116/Japan**

Child Care - We invested a lot of money in this initiative. We couldn't find suitable Child Care in Japan, so we are flying over the company we used in London. *Currently we do not have anyone signed up for child care in Japan.*

Coffee Carts/Barista - Very expensive but trying to figure that out.

COVID requirements update - Email updates will be going out to the community about the changes in the COVID requirements. Recently it has become simpler and the process has been streamlined.

Reminder for scheduled meetings at IETF 116 for the LLC Board.

Technology - Jason recognized and thanked Robert for his ongoing efforts to improve IETF platforms, noting the big improvement if we look back just a year or so.

## Part III: Board + ED Only

### 1. Discuss draft-ietf-shmoo-remote-fee document

The Board discussed concerns with the current draft and decided to work on a blog post concerning meeting participation more generally.

### 2. Update on retreat dates

The retreat is set for June 8 and 9, 2023. Attendees can schedule travel and the agenda is being refined. As usual, most of the agenda is open for observers.

### 3. Officers

Sean Turner was re-elected Treasurer and Jason Livingood was re-elected Chair. There was some discussion of continuity planning for these roles, a subject that will be added to the retreat.

## Part IV: Board Only

### 1. Discuss thank you for Peter

The Board discussed recognition for Peter's service.