

Meeting: LLC Board

Date: July 12, 2023

Attendees

LLC Board:

Maja Andjelkovic
Mirjam Kühne
Jason Livingood
Sean Turner

Staff/Secretariat:

Jay Daley
Debbie Sasser
Lee-Berkeley Shaw
Robert Sparks
Lisa Winkler
Greg Wood

Observers/Guests:

Kirstin Berdan
Alexis Rossi

Scribe:

Michelle Cotton

Regrets:

Lars Eggert

Conflicts of Interest Declared:

None

Part I: Open to the Public

1. Record e-vote results

Two e-votes have been completed since the previous Board meeting.

a. The January-March 2023 Financial Statements were approved with the board e-voting as follows:

Maja Andjelkovic: YES
Lars Eggert: YES
Mirjam Kuehne: YES
Jason Livingood: YES
Sean Turner: YES

b. The June 14, 2023 LLC Board Meeting minutes were approved with the board e-voting as follows:

Maja Andjelkovic: YES
Lars Eggert: NO VOTE
Mirjam Kuehne: YES
Jason Livingood: YES
Sean Turner: YES

2. Review & approve prior month's financial statement

April 2023 Financial Statements have been circulated by the board and an e-vote will be initiated this week.

3. Update on the IETF's technical work

No update

4. Executive Director Report - Public

Public Executive Director Report

For the IETF Administration LLC Board meeting on 12 July 2023

This report is provided by the IETF Executive Director and is read through at the meeting as it is not available to observers. This report is public and confidential matters are in a separate report.

1. Strategic Matters

Board Retreat

There are a number of in-progress follow-ups from the board retreat.

2. Policies

Antitrust

A [new version](#) of the I-D has now been posted along with a detailed [explanation](#) of the changes..

3. Finance

Audit

The audit is now complete and the audited accounts have been [posted](#) on our website.

4. RFPs and contracts

Infrastructure RFP

This is almost ready to be issued. It is our normal practice for tools RFPs to invite one or more community participants to be part of the RFP assessment team and for this

RFP this invitation has been accepted by a very knowledgeable community participant who helped develop the new infrastructure strategy.

5. Meetings

IETF 117

At the time of writing, we have 708 registered onsite participants and 313 remote. This is in line with the budget but still lower than we expected after IETF 116. We don't yet have any data that can explain this but anecdotally we have heard that visa issues are either preventing people from attending or putting people off applying for visas.

Meeting Venue Assessment Reports

The [call for feedback](#) on the draft venue assessment reports for [Beijing](#), [Istanbul](#), [Kuala Lumpur](#) and [Shenzhen](#), has now concluded with the feedback recorded on a [public board](#). Work on the follow up is still in progress and will incorporate the key discussions at the board retreat.

IETF 119 (March 2024)

We will provide a verbal update in the Board/Staff session on progress on booking this meeting.

Increased agenda time

The IESG have asked us for feedback from the LLC on options for increasing the agenda time at IETF meetings, to address the strong demand for meeting slots. We have discussed this with staff, the Secretariat and NOC contractors and volunteers and given the following feedback:

- Extending sessions later into the evenings would be a problem given the hours already worked and would likely require additional local staff resources.
- Adding a ninth track increases the problem of conflicts and led to a drop in satisfaction scores when tried previously.
- Extending Friday to a full working day is possible with the least issues of all options.

ED Engagement with the NOC

I have recently significantly stepped up my engagement with the NOC, attending their weekly meetings and subscribed to their private mailing list and slack channels.

6. Tools/RPC/RSWG/RSCE

IETF Trust and GitHub Contributions to Wikis

There has been no further engagement by the IETF Trust with the community on this and so we will not be making any changes to the wiki change control process.s

Domain Name Transfers

These have all been completed and without any problems.

Datatracker

Just before the last board meeting, there was a major release of Datatracker (11.0) and there have been three weekly releases, all including contributions from community participants. For details, see the Datatracker [GitHub release page](#).

New RPC resources

The RPC has requested that the LLC fund an additional post to increase their processing times. This will be discussed in the Board/ED section of the meeting.

RPC and GitHub

In response to participant demand, the RPC have run some experiments using GitHub for the AUTH48 process (the editorial process when an I-D is handed over to the RPC for them to edit and publish it as an RFC). While these have been successful, there is still much more opportunity here and there are some points of friction with some participants who want the RPC to use GitHub in a particular way. In order to address both these opportunities and the friction, I have worked with the RPC on a structured side meeting at IETF 117 that I will chair.

7. IESG/IAB/IRTF/Trust

IETF Trust

We had a brief discussion with the Trust about the registration of some codepoints on behalf of the DRIP WG. The outcome is clarity that the Trust regards domain name registrations as Intellectual Property, and so should have the Trust listed as the registrant, but not codepoints. The codepoints are registered to "Internet Engineering task Force (IETF)", which is legally acceptable as "IETF" is a recognised trading name of the LLC.

IPR Declaration Bug

One of our participants, has discovered a bug with our IPR declaration system that has been present for about a decade, which he explains in a [post to ipr-wg](#), extract below:

*Up to and including IPR disclosure #2508 on 2014-12-19, disclosures against I-Ds specified the draft version number. For reasons that I have forgotten, if I ever knew them, disclosures since then have not specified the version number. That change creates the breakage that you describe, and I believe it's a *serious* bug - disclosures must be against a specific version number rather than against unspecified past and future versions of the draft.*

RFC 3668 (applicable from February 2004) and RFC 4879 (applicable from March 2005) were rather precise:

"The disclosure must also list the specific IETF or RFC Editor Document(s) or activity affected. If the IETF Document is an Internet-Draft, it must be referenced by specific version number."

RFC 8179 (applicable since May 2017) is equally precise:

"An IPR disclosure must include ... (c) the specific IETF Document(s) or activity affected, and (d) if the IETF Document is an Internet-Draft, its specific version number."

I really hate to say this, but it seems to me that all IPR disclosures against I-Ds since 2014-12-27 do not conform to RFC 4879 or RFC 8179. Indeed, RFC 8179 confirms that the change made in late 2014 was a serious error.

We can correct this going forward, but a decision needs to be made on what to do about the ~3500 disclosures made since. We have escalated this to the IESG and scheduled a discussion at IETF 117.

8. Communications/Outreach

Featuring IETF technical work: BPF

The BPF community, with origins in the Linux kernel community, recently decided to organize its efforts to document the BPF (also known as eBPF) ecosystem in an IETF working group, which has been chartered through the usual IETF processes under the Internet (int) Area. As this effort connects with a community outside usual IETF participants, we have raised awareness, including by publishing [this blog post](#) created in coordination with BPF community leaders.

Collaboration with a range of companies and organizations continues to highlight the IETF's Messaging Layer Security ([MLS](#)) protocol when the core RFCs are published, now expected in July.

Working Group chair support

Based on conversation with new, experienced and past Working Group chairs, as well as Area Directors, we are building an information kit to help smooth the onboarding of new chairs, as well as to make it easy for experienced chairs to be sure they are making use of resources available to help them in their role. The initial announcement has received very positive feedback and good input. A presentation of an initial kit around IETF 117.

9. Fundraising

New Sponsorship Category

After consultation with the LLC Board and select sponsors, the IETF LLC has developed a new sponsorship opportunity called the Open Internet Sponsorship. This will be structured as the other values-based sponsorships are - with levels at Gold/Silver/Bronze and tied to meeting benefits, but the funds will be for operating

support and eligible for the ISOC matching funds. We tested this out at ICANN77, and it is under active consideration by several organisations.

Prospecting Updates

We are actively following up on prospects identified and/or cultivated at the 116 Networking Reception and ICANN77. There are two solid prospects from Yokohama that the team is pursuing for either endowment support or Global Host. We had several strong conversations at ICANN77, which led to a new Afnic gift of €20,000 for the Endowment and €5,000 for the IRTF, as well as 6 other solid prospects in the pipeline as a result of that meeting. We have a corporate prospect who has pledged US\$50,000 (details coming soon). The Director of Development is also leading a brainstorming exercise on an approach to a major foundation.

117 Networking Reception

The 117 Networking Reception planning is underway. Invitations went out last week, and RSVPs are coming in. We are targeting a smaller, more exclusive audience than the 116 Networking Reception, ideally those with decision-making authority for funding, as well as individuals with personal wealth. We continue to tweak this engagement experiment, and will evaluate at the conclusion of IETF117 if this model is the best fit, or is in need of adjustment.

10. Miscellaneous

Nothing to report

6. AOB & Questions from Observers

None

Part II: Board + Staff

1. Board Terms

Michelle Cotton sent the board information about board terms as described in RFC 8711 and a draft schedule for self appointments if needed. The board will review and discuss.

2. Policy Reviews

Michelle Cotton inquired with the board if there should be an annual review of LLC policies with tracking. The board confirmed that policies should be updated as needed and no official review process is needed.

3. Confidential Executive Director Report (first 2 items)

The board discussed a number of confidential items related to the planning of upcoming meetings.

4. Response to recent venue consultation

The board discussed the feedback received to its recent consultation on meeting venues.

Part III: Board + ED Only

1. Confidential Executive Director Report

The board discussed a proposal for more resources from the RFC Production Center. The board agreed to consider this in its budget planning for 2024.

Part IV: Board Only

No topics were discussed.