

Venue Recommendation (IETF Participants)

Background and Instructions

This form is for any IETF Participant to recommend a specific (venue) city to the IETF LLC Meetings Team for consideration as a future IETF meeting venue. We ask you to provide a lot of information in this form and we recommend that you read the following before you do so that you understand why we are asking for this information:

- [RFC 8719 High-Level Guidance for the Meeting Policy](#)¹ of the IETF in order to understand if the city that you are recommending is eligible within the meeting rotation policy.
- [RFC 8718 IETF Plenary Meeting Venue Selection Process](#)² to understand the mandatory and important criteria that are used when we assess the suitability of a venue.

Please note the following restrictions on the use of this form in order for your recommendations to be considered:

1. If you represent a venue or are otherwise commercially related to the venue that you are recommending then you cannot use this form as we have a separate form³ specifically for you with different questions.
2. This form is for recommending venues in in North America, Europe, or Asia; if you wish to recommend a venue that is not eligible within the ordinary 1-1-1 rotation policy as set out in RFC 8719 then you cannot use this form yet - there is a process set out in [RFC 8719 section 4](#)⁴ that you need to follow first.

Please answer all questions and wherever possible please include links to any original sources. Completed forms should be sent to meeting-planning@ietf.org. The information supplied on this form is kept confidential.

¹ <https://tools.ietf.org/html/rfc8719>

² <https://tools.ietf.org/html/rfc8718>

³ <https://www.ietf.org/how/meetings/planning/venue-selection/>

⁴ <https://tools.ietf.org/html/rfc8719#section-4>

Venue Recommendation (IETF Participants)

1. Your details

Your name

Your email

Your affiliation (optional)

**Details of IETF meetings
attended**

Date of recommendation

2. City recommendation

Recommended city

Country of this city

IETF region of this city

How well do you know this city

What international technical conferences of 1000+ people has this city recently hosted

Why do you want the IETF to come to this city

Are you able to provide local support (language translation, letters of invitation, local information) and if not, then who can

Do you have any local contacts who can provide free 1Gb/s or 10Gb/s network connectivity to a venue

Are you able to sponsor a meeting in this city and can you identify any local organisations that would sponsor a meeting

3. Access

Describe the nearest international airports

Describe the transport links from the nearest international airports into the city centre (or recommended venue)

What visas are required to visit this country for a conference

4. Participant welfare

How do you rate personal safety in this city

How do you rate the quality of emergency medical care in this city

Describe the weather in this city in March, July and November

Describe the air quality in this city in March, July and November

What vaccinations are recommended for travel to this city

What other health-related precautions are recommended to travellers

Is Internet access filtered within this country

Describe any restrictions on free expression based on race, ethnicity, religion, gender, sexual orientation, national origin, citizenship, or gender identity

5. Demographics

Population of this city

**Describe the tech sector in
this city**

**Describe the university
sector this city**

6. Venue

Describe the venue⁵ that you think is suitable to host an IETF meeting

Describe the hotels within 5 to 10 minutes walk from this venue

Describe the restaurants and bars within 5 to 10 minutes walk from this venue

⁵ You can describe more than one venue if you choose

Describe the public transport links to the venue, including relevant websites
